

Veterinary Assistant I

The Veterinary Assistant I works closely with veterinary technician and the veterinarian. The Veterinary Assistant I must be able to follow orders quickly and handle animals in situations that may be less than ideal.

Veterinary Assistant I Job Description

Functions

- Assist doctor or technician in restraint and treatment of patients.
- Monitor animals and do routine procedures, such as fecal and urine collection.
- Perform surgical preparation of patient and surgery suite.
- Fill prescriptions and prepare medications as prescribed by veterinarian.
- Enter services provided in records or computer.
- Maintain logs for lab, controlled substances, anesthesia, surgery, and radiology.
- Receive hospitalized patients.
- Monitor critical patients.
- Assist in gowning surgeon.
- Clean up surgery, treatment, lab, and exam areas.
- Prepare and send out outside lab tests.
- Notify doctor of lab results.
- Clean and sterilize instruments
- Prepare surgical list
- Monitor and support visitors.
- Maintain lab and surgical supplies and equipment, including cold pack, sterile surgery packs, ultrasonic, autoclave, electrocardiograms, oxygen and anesthesia machines, centrifuges, and microscope.
- Maintain x-ray automatic processor and refill chemicals as needed.
- Maintain crash cart.
- Bathe and groom animals before release if needed.
- Assist receptionists or kennel assistants as needed.
- Perform other duties as assigned.